



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Jill Tacy, Secretary

Paul Marsh, Alternate

Terri Wahnowsky, Alternate

Christine Hague, Director

Minutes

Floor Project Meeting

Friday November 12, 2010

Present: Ray Kelly, Susan Morin, Jill Tacy, Trustees; Paul Marsh alternate Trustee; Christine Hague, Director, John Turner of Criterium and Mike Todd of Excel Construction Management.

The meeting began at 4pm. The Trustees met with John Turner of Criterium and Mike Todd of Excel Construction Management to discuss the plan for the structural repairs to the library floor. Mike Todd began by explaining the work to be done on the floor. LVLs will be added from above and placed on top of the beam. Mike did not think it would be physically possible to complete the project in any other way. Mike's plan for the floor will be executed in accordance to the recommendation from John Turner. Mike will open an area approximately 20 inches wide by 16 feet long from above to add the LVLs. Mike suggested treating the structural repairs to the floor and the new carpet installation as two separate jobs. Director Hague explained that it would take a week for the carpet to come in after it has been ordered.

One bookcase will need to be removed. The library will be responsible for removing the books and Excel Construction Management will take care of removing the shelf and cutting the carpet for the job. Director Hague and the Trustees originally thought the library might need to be closed for an extended period to ensure the safety of the crew and the public. Mike feels that the library will not need to close for an extended period. He believes that his crew will need about a day and a half to do the work from above. The library would need to be closed during this time. The Trustees and Director Hague agreed to close the library beginning on Thursday November 18th. The library will remain closed on Saturday November 20th and would reopen on Monday November 22nd. Mike and his crew will need additional time to work on the floor from below. This work will be done from below in the Sawyer room. The Trustees and Director Hague agreed that the Sawyer room would remain closed during the construction and would reopen after Thanksgiving. Mike did not feel that construction in the Sawyer room would effect access to the children's room and that there would still be egress through the Sawyer room during construction. Mike talked about his plan for addressing the work on the floor from below in the Sawyer room. Electrical and utility work may need to be done from below during this project. Excel Construction will work with the libraries heating company should the need arise to move pipes or utilities. Sistering and cribbing the ends were recommended on John Turner's report. The group went to the Sawyer room to view the area that would be worked on. John and Mike reviewed the work to be done and consulted on the project. John will return on Friday November 19th to do a quality assurance check to ensure that the floor is structurally safe.

Furniture and other contents will need to be removed from the Sawyer room before the project begins. Director Hague will arrange for the furniture to be moved. A desk upstairs will also need to be removed in order for the work upstairs to be completed.

Meeting adjourned at 5:15 pm.

Next Meeting

Thursday, December 2, 2010 at 6:30 pm.

Respectfully submitted,

Jill Tacy, Secretary